

**November 2018 Minutes
Corpus Christi Parents' Group
Monday, November 5, 2018**

7:02 pm Call to Order

Not Present: Annie Dizon, Jen Rivas

- Call to Order – Laura Slakey
- Welcome/Opening Prayer – Kati Warner
- Secretary's Report - Laura Presnell
 - Will move to approve October 2018 meeting minutes in December
- School Board Report – Kim Aquino
 - Reaction to Katie's retirement letter
 - Plan to give updates on search in the Newsline
 - Spirit wear is going well
 - Looking for someone to take over Connections
 - Open house management
 - Sally Togasaki retiring in December/January
 - Plan to have 5 year budget projection done before Sally retires
 - Search in progress for her replacement
- Silent Auction Update – Melissa Baenen, Katie Bair, Ann Endress, Jackie Lohse
 - Committee's are covered by existing chairs
 - Working to better coordinate with Men's club
 - Working a car donation to auction off at the Crab Feed.
 - Current plan is to sell tickets for 100\$/each
 - Lucy Booth will be set up periodically over the next month to answer questions about the Crab Feed and Silent Auction.
 - Brainstorming new advertising ideas
- Moderator Update - Katie Murphy
 - Katie sent letter to the parish announcing her retirement.
 - A special Connections will go out at Christmas
 - Process for searching for her replacement:
 - Father Leo to select committee which will include a Board Member, Principal (designated by diocese), a faculty member, someone from the parish community.
 - Diocese will advertise through out California dioceses and National Catholic Education Association.
 - Candidates will apply directly to the Diocese Dept of Human Resources and Superintendent verifies credentials and does the first informative meeting.
 - Candidate requirements include a practicing Catholic, a minimum of 5 years at a Catholic school, must have a teaching credential and an administrative credential or in school to complete credential.
 - Once the search committee is selected, they will go through training. Then they will meet to come up with questions for the candidates.

- Anticipate interviews in February and offer in March/April
 - Katie's contract is up June 30th and New Principle to start July 1st
 - Katie has put together an Institutional Binder
- ITBS for 7 and 8th grade, reading at 10 and 12 grade levels and Math at 9/10 and 10/11 grade level
- 2nd round STAR testing underway. Results to go out after Thanksgiving
- Audited last week to make sure we are following procedures
- Lead testing done and looks good, very low levels
- Student Council Food Drive underway
- President – Laura Slakey
 - No Updates
- Vice President - Asiann Velasco
- Secretary - Laura Presnell
 - Christmas cards for staff
- Treasurer - Michelle Shalauta/Anna Lewis
 - Money still coming in from Walk A Thon
- Room Parent Coordinator - Kara Davison
 - Sending monthly newsletter to room parents
- TIP Chair – Laura Slakey for Jen Rivas
 - Looking for ideas for Thanksgiving gift for teachers
- Fundraising - Emma Silva-Fontana
 - No Updates
- Mentor/Communications – Kati Warner
 - Parents Group Press to go out soon
- Parliamentarian - Annie Dizon – Not present
- New Business
 - Staff Bonuses
 - Set formula for full and part time employees
 - Bonuses to be given out at CCPG hosted breakfast for the staff morning after Christmas concert. Breakfast is ready by 7:45 and bonuses are handed out at 8:15.
 - Moved/Approved to give bonuses based on current formula
- CCSB Christmas Party: Tuesday December 4th 5:30pm, Drakes Dealership
- Adjournment: 8:32 pm

Next Meeting: Monday December 10, 2018 – Snack/prayer: Annie Dizon