

**November 2018 Minutes  
Corpus Christi Parents' Group  
Monday, November 5, 2018**

7:02 pm Call to Order

Not Present: Annie Dizon, Jen Rivas

- Call to Order – Laura Slakey
- Welcome/Opening Prayer – Kati Warner
- Secretary's Report - Laura Presnell
  - Will move to approve October 2018 meeting minutes in December
- School Board Report – Kim Aquino
  - Reaction to Katie's retirement letter
  - Plan to give updates on search in the Newline
  - Spirit wear is going well
  - Looking for someone to take over Connections
  - Open house management
  - Sally Togasaki retiring in December/January
  - Plan to have 5 year budget projection done before Sally retires
  - Search in progress for her replacement
- Silent Auction Update – Melissa Baenen, Katie Bair, Ann Endress, Jackie Lohse
  - Committee's are covered by existing chairs
  - Working to better coordinate with Men's club
  - Working a car donation to auction off at the Crab Feed.
  - Current plan is to sell tickets for 100\$/each
  - Lucy Booth will be set up periodically over the next month to answer questions about the Crab Feed and Silent Auction.
  - Brainstorming new advertising ideas
- Moderator Update - Katie Murphy
  - Katie sent letter to the parish announcing her retirement.
  - A special Connections will go out at Christmas
  - Process for searching for her replacement:
    - Father Leo to select committee which will include a Board Member, Principal (designated by diocese), a faculty member, someone from the parish community.
    - Diocese will advertise through out California dioceses and National Catholic Education Association.
    - Candidates will apply directly to the Diocese Dept of Human Resources and Superintendent verifies credentials and does the first informative meeting.
    - Candidate requirements include a practicing Catholic, a minimum of 5 years at a Catholic school, must have a teaching credential and an administrative credential or in school to complete credential.
    - Once the search committee is selected, they will go through training. Then they will meet to come up with questions for the candidates.

- Anticipate interviews in February and offer in March/April
    - Katie's contract is up June 30<sup>th</sup> and New Principle to start July 1<sup>st</sup>
    - Katie has put together an Institutional Binder
  - ITBS for 7 and 8<sup>th</sup> grade, reading at 10 and 12 grade levels and Math at 9/10 and 10/11 grade level
  - 2<sup>nd</sup> round STAR testing underway. Results to go out after Thanksgiving
  - Audited last week to make sure we are following procedures
  - Lead testing done and looks good, very low levels
  - Student Council Food Drive underway
- President – Laura Slakey
  - No Updates
- Vice President - Asiann Velasco
- Secretary - Laura Presnell
  - Christmas cards for staff
- Treasurer - Michelle Shalauta/Anna Lewis
  - Money still coming in from Walk A Thon
- Room Parent Coordinator - Kara Davison
  - Sending monthly newsletter to room parents
- TIP Chair – Laura Slakey for Jen Rivas
  - Looking for ideas for Thanksgiving gift for teachers
- Fundraising - Emma Silva-Fontana
  - No Updates
- Mentor/Communications – Kati Warner
  - Parents Group Press to go out soon
- Parliamentarian - Annie Dizon – Not present
- New Business
  - Staff Bonuses
    - Set formula for full and part time employees
    - Bonuses to be given out at CCPG hosted breakfast for the staff morning after Christmas concert. Breakfast is ready by 7:45 and bonuses are handed out at 8:15.
    - Moved/Approved to give bonuses based on current formula
- CCSB Christmas Party: Tuesday December 4<sup>th</sup> 5:30pm, Drakes Dealership
- Adjournment: 8:32 pm

Next Meeting: Monday December 10, 2018 – Snack/prayer: Annie Dizon